

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, October 25, 2021 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the October 25, 2021 regular meeting of the DeForest Area School District’s Board of Education to order at 6:00 p.m in the STEAM area at the DeForest Area High School.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Keri Brunelle, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gussie Lewis, and Stephanie Sarr. Absent was: Gail Lovick. Also present were administrators Eric Runez, Kathy Davis, Pete Wilson, and Nate Jaeger. Administrators present via remote access: Debbie Brewster, Rebecca Toetz, and Sara Totten.</p> <p>The Pledge of Allegiance was recited.</p> <p>Stephanie Sarr recited the DeForest Area School District’s Mission, Vision, and Equity Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Coker, seconded by Brunelle, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Announcements by the Chair</p> <p>The Board of Education may convene into Closed Session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) (Discuss negotiation strategy for potential land purchase by the District)</p>
4.	<p>Student Recognition - High School Principal, Pheng Lee introduced the high school seniors being recognized for their achievement in the National Merit Scholarship Program. Rose Capobianco and Gavin Danner-Rivers, are semifinalists. And Dylan King, was recognized as a commended student, in the 67th annual National Merit® Scholarship Program.</p>
5.	<p>Public Input - Megan Taylor and Kari Livingston submitted emails regarding the District’s Covid 19 mitigation policies.</p>
6.	<p>Board Education</p> <p>A. Update on student transportation from Kobussen Bus Company</p> <p><u>Discussion:</u> Mary Baumann, manager with Kobussen Bus Company was present to provide an update on student transportation and the shortage of bus drivers at the beginning of the school year. Driver positions are being filled and families that request transportation have been accommodated.</p>

7. Board Business & possible Board action

A. Construction Update

Discussion: Runez presented images from John Rauwolf, District Owner Advocate providing a construction update on the referendum projects and shared updated photos of the construction projects at the High School, the Middle School/District Office, and Harvest Intermediate solar panels.

B. Presentation and final approval of 2021-2022 District Annual Budget and tax levy certification

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips presented the final 2021-2022 District Annual Budget and tax levy certification. She explained that General Aid was certified on October 15, 2021 for \$18,840,376. The levy recommended for the Board's consideration is \$33,882,597. The corresponding mill rate for the recommended levy is \$10.72/\$1,000.

On a motion by Coker, seconded by Hahn, the DeForest Area School District Board of Education voted to approve the final 2021-2022 District Annual Budget and tax levy certification, as presented. The vote passed with a unanimous voice vote.

C. Presentation and consider approval of District's long-range capital improvement plan

Discussion: Davis-Phillips and Dave O'Mara, Building & Grounds Manager, presented the District's long-range capital improvement plan and explained upcoming maintenance projects.

On a motion by Brunelle, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve the District's long-range capital improvement plan, as presented. The vote passed with a unanimous voice vote.

D. Presentation and possible approval of Board Policy OE-5 Financial Planning Monitoring Report

Discussion: Davis-Phillips, and Superintendent, Eric Runez presented the Board Policy OE-5 Financial Planning Monitoring Report as in compliance. The findings of this report reflect the district's compliance with appropriately planning for and reporting in a timely manner the district's financial needs for revenue and resources.

On a motion by Leonhart, seconded by Sarr, the DeForest Area School District Board of Education voted to accept OE-5, Financial Planning Monitoring Report, as in compliance. The vote passed with a unanimous voice vote.

On a motion by Coker, seconded by Brunelle, the DeForest Area School District Board of Education voted to approve OE-5, Financial Planning Monitoring Report, as in compliance, as presented. The vote passed with a unanimous voice vote.

- E. Consider approval of Board of Education 2021-2022 Annual Work Plan format revisions

Discussion: Sue Esser presented the 2021-2022 Board of Education Annual Work Plan with format revisions that include Board development and Community Engagements.

On a motion by Coker, seconded by Esser, the DeForest Area School District Board voted to approve the Annual Work Plan format revisions, as presented. The motion passed with a unanimous voice vote.

- F. Revisit decision-making process of District's COVID-19 mitigation protocols

Discussion: The Board discussed the decision-making process for the District's COVID-19 mitigation protocols. Decision making will continue as it has, with the Board acknowledging the authority Administration has to make these operational decisions.

8. Board Consent Agenda

- A. Accept Minutes - October 11, 2021 & October 18, 2021

Brunelle made a motion, Coker seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.

9. Superintendent Consent Agenda

- A. Personnel Recommendations

I. Separations:

Susan Eder - Educational Assistant DAHS - resignation effective 10/29/2021

Suzanne Wentland - Crossing Guard DAMS - resignation effective 10/27/2021

II. Leaves:

Molly Koslowski - Health Teacher Harvest - leave 11/23/2021 through end of 2021-22 school year

III. Transfers:None.

IV. Appointments:

Mary Jacob - Educational Assistant Harvest - new position

Allison Voeller - Instructional Support Teacher DAMS/Harvest - replacing Ed Mentell

Jill Viergutz - School Nurse DAHS/DAMS - replacing Samantha Bryla

Ashley Kelly - Health Room Assistant District - replacing Amanda Sullivan

Kimberlee Wieczorak - Educational Assistant EPES - new position

Raelynn Bodell - Choral Music Teacher DAMS/Harvest - replacing Melissa Richardson

Franklin Malek - Special Education Teacher Harvest - new position

Julie Franklin - Recess Monitor YES - replacing Brianah Laughnan

V. Reassignments: None.

VI. Other: None.

	<p>B. Vouchers Payable/Treasurer's Report Paid: 204666-204727, 212200545-212200676, 202100066-202100072, 19136-19141</p> <p>Coker made a motion, Leonhart seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
10.	Community Engagement
11.	<p>Press Verification The press was given the opportunity to clarify any proceedings or notes.</p>
12.	Future Agenda Items - Policy review at upcoming Board retreat on Nov. 29, 2021.
13.	<p>Convene into Closed Session</p> <p>Hahn moved, Coker seconded, to move into closed session at 8:08 pm. The motion was adopted by the following vote: Aye –Berg, Brunelle, Coker, Esser, Hahn, Leonhart, Lewis, and Sarr. Naye – None. Absent – Lovick.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(e).[Discuss negotiation strategy for potential land purchase by the District]</p>
14.	<p>Reconvene into Open Session</p> <p>On a motion by Brunelle, seconded by Leonhart, and passed by a unanimous show of hands the Board of Education reconvened into open session at 8:22 pm.</p>
15.	<p>Further discussion or action related to Closed Session business</p> <p>On a motion by Hahn, seconded by Brunelle, the DeForest Area School District Board of Education voted to accept the proposed counter offer to the District's land purchase offer. The motion passed with a unanimous voice vote.</p>
16.	Board Debrief
17.	<p>Adjourn The Board of Education adjourned at 8:31 pm on a motion by Lewis, seconded by Sarr, and passed unanimously by voice vote.</p>
	DASD BOE President Signature:
	Date: